



Privacy Policy, Ecrivus International
Professional Translation Company

Privacy Policy

Our Commitments to You

Ecrivus International respects and protects the privacy of the individuals that use our website. Individually identifiable information about you is not wilfully disclosed to any third party without first receiving your permission, as explained in this Privacy Policy.

Personal Information

Ecrivus International receives information when you complete any of the forms on our website., which means that we collect personally identifiable information from the visitors to our website only on a voluntary basis. To complete your request we need to know your name, email address, telephone number and country of residence. Personal information received from any visitor will be used only for internal purposes and will not be sold or provided to third parties, without first receiving your permission.

Use of the Personal Information

We may use your information as follows:

- We may use your personal information to contact you.
- We also use personal information about you to improve our marketing and promotional efforts; to statistically analyze site usage; to improve our content and product offerings; and to customize our sites' content, layout and services.
- We may also use your information to deliver information to you that, in some cases, is targeted to your interests, such as new services.
- Ecrivus International occasionally sends visitors newsletters. This service is optional and you may request to opt-out of this service completely, at any time. We will only store your personal information for a reasonable period of time.
- We may also use your personal information to produce your quotation and provide our services.

How does Ecrivus International protect your Personal Information?

- We protect your data against unauthorised use.
- We will not request information which is excessive for our purposes.
- We keep your personal information up-to-date and accurate.
- We will delete any information which we hold about you which is no longer relevant.

Use of Cookies

We may use cookies to help you personalize your online experience. Cookies are identifiers that are transferred to your computer's hard drive through your Web browser to enable our system to recognize your browser. The purpose of a cookie is to tell the Web server that you have returned to a specific page.

You have the ability to accept or decline cookies by modifying your web browser.

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Use of Non-Personal Information

In some cases, we may collect information about you that is not personally identifiable. We use this information, which does not identify individual users, to analyze trends, to administer the site, to track users' movements around the site and to gather demographic information about our user base as a whole. The information collected is used only for internal review and not shared with any other third party for commercial purposes.

How You Can Edit or Remove Information

We provide this privacy policy as a statement to you of our commitment to protect your personal information. If you have submitted personal information through our website and would like that information deleted from our records or would like to update or correct that information, please send an e-mail to [info\[at\]ecrivus.com](mailto:info[at]ecrivus.com).

Effective Date and Updates

Ecrivus International reserves the right to make changes in this policy. If there is a material change in our privacy practices, we will indicate on our site that our privacy policy has changed and provide a link to the new privacy policy. We encourage you to periodically review this policy so that you will know what information we collect and how we use it.

Agreeing to Terms

If you do not agree to Ecrivus International's Privacy Policy as posted here on this website, please do not use this website or any services offered by this site.

By using this website, you are consenting to the collection, processing and use of this information by Ecrivus International.

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